

MONKTON COMBE PARISH COUNCIL

**Minutes of the Parish Council Meeting
Held in the Village Hall on 26th March 2024 at 7.00pm**

		Parish Council Members Present: Cllr. James Bradby, Cllr. Adelle Brenner, Cllr Lyn Alvis, Cllr Des Wighton, Mr. Geoff Davis – Clerk. Others present: Ward Cllr. Fiona Gourley
1	136	To receive apologies for absence – Cllr. Charles Carr, Cllr. Penny Tranter, Cllr. Mike Wareham
2	137	Declarations of interest and dispensations – None.
3	138	Confidential Matters - Item 13 on the agenda - EA/2022/0254; Monkton Combe Parish Council vs Information Commissioner.
4	140	Minutes of the Annual Parish Council meeting held on 23rd January 2024 approved and signed by the Chairman
5		Financial Matters
	141	RFO Report and Payments for Approval - The RFO Report was received, noted and signed by the Clerk and Cllr. Des Wighton.
	142	Bank Balances as at 01.03.2024
		Current Metro Bank £377.28 Bath Building Society £9,556.64
		Metro Bank Savings £4,056.05 Bath Building Society (Miss Davis) £12,034.99
	143	Receipts since meeting on 23rd January 2024
		16 HMRC VAT Reclaim 2023 £247.77
		17 Metro Bank Interest £5.11
		18 Metro Bank Interest £4.10
	144	Payments approved as standing payments or at meeting on 23rd January 2024 which have now been made.
		MCPCJan24 Mr G Davis Parish Clerk 31/12/23 to 27/1/24 278.16
		MCPCVlgeClnjan Ian Croker Village Cleaning January 2024 384.15
		120PH002922852410 HMRC Month 10 Paye 69.60
		SIN056844 Fenland leisure Ltd Playground Surface Cleaner 45.60
		MCPCJan24 Mr G Davis Parish Clerk 31/12/23 to 27/1/24 278.16
		MCPCVlgeClnFeb Ian Croker Village Cleaning February 2024 384.15
		120PH002922852411 HMRC Month 11 Paye 69.60
	145	Payments for Approval at Meeting on 26th March 2024 – None
		Bank Mandate and Account Access – Cllr. Penny Tranter has yet to confirm if she has Metro Bank online access.
		Signatories for Bath Building Society. <i>Have been updated. The signatories are now the Chair Mr. Des Wighton, the Clerk Mr. Geoffrey Davis, Mr. Lyn Alvis, Mrs. Penelope Tranter.</i> All previous signatories have been removed, and Bath Building Society do not have Mr. Michael Wareham as a signatory.
6		Parish Council Matters and Works
	146	Parish Sweeper – The Parish Sweeper has resigned and the Parish Council are now seeking to recruit a replacement. Careful consideration will be given to the work to be carried out, and by whom. Particularly the grass strimming that was done.
	147	As the Sweeper is self-employed and he terminated this contract on 6th March (without notice), the Parish Council considered that his final payment should be £88.65 on the basis that those were the days he work in March. The Clerk was instructed to make this Payment and to write to him thanking him on behalf of the Parish for his many years of excellent service.

	<p>148</p> <p>149</p> <p>150</p>	<p>Parish Council Equipment and Facilities – Checks by Councillors. Village Playground – Nothing to report this meeting. Lockup Repairs – Nothing to report. Miss Davis Garden – Nothing to report this meeting. Village Hall – Some gardening work is needed and contractors will be sought.</p> <p>Car Park - Possible provision of Charging Points – Full details have been provided to Rural EV Charging, who have put these with Charge Point Operators. To-date one has expressed interest and is seeking a connection quote from Western Power Distribution.</p> <p>Parish Council Noticeboard – A36 Petrol station – As previously there have been no comments or complaints since 10th.</p>
<p>7</p> <p>151</p> <p>152</p> <p>153</p> <p>154</p> <p>155</p> <p>156</p>	<p>Planning Applications Received</p> <p>24/00949/FUL - Combe Hill House, Brassknocker Hill, Monkton Combe, Bath BA2 7HU - Repair and alteration to the former Coach House and Stables in the grounds of Combe Hill House. Alterations include replacing internal stairs, construction of new entrance lobbies, internal insulation and new timber windows, and alterations to internal walls and openings. No Comment</p> <p>24/00950/LBA - Combe Hill House, Brassknocker Hill, Monkton Combe, Bath BA2 7HU - Repair and alteration to the former Coach House and Stables in the grounds of Combe Hill House. Alterations include replacing internal stairs, construction of new entrance lobbies, internal insulation and new timber windows, and alterations to internal walls and openings. No Comment</p> <p>24/00775/TCA - Monks Hill , Shaft Road, Monkton Combe, Bath, BA2 7HL - T1-Beech, remove major deadwood, lift lower canopy to 4.5m above ground level (measured from top lawn), clear out canopy of crossing limbs where practical. Thin out canopy, removing up to 10% of tertiary branches; end weight reduction of lateral limb over footpath beyond boundary way, as it has historic damage. T2-Foxglove tree, reduce lateral limbs of canopy over pond by no more than 2.5m to improve light. Balance remaining canopy, removing no more than 1.5m of growth. No Comment</p> <p>PLANNING DECISIONS by B&NES & WILTSHIRE</p> <p>23/04451/FUL - Combe Grove, Brassknocker Hill, Monkton Combe, Bath BA2 7HS - Installation of timber pergola structures, woven hazel privacy screens to replace existing structures, and replacement glazing to the southern elevation of the Garden Lodge (now 'The Barn'). PERMITTED</p> <p>23/04452/LBA - Combe Grove, Brassknocker Hill, Monkton Combe, Bath BA2 7HS - Installation of timber pergola structures, woven hazel privacy screens to replace existing structures, and replacement glazing to the southern elevation of the Garden Lodge (now 'The Barn'). CONSENT</p> <p>23/03756/FUL - Monkton Combe Prep School , Church Road, Combe Down, Bath BA2 7ET - Erection of building to be used as an engineering shed. PERMITTED</p> <p>Decisions Pending</p> <p>24/01025/CONSLT - Brassknocker Basin, Warminster Road, Monkton Combe, Bath BA2 7JD - Consultation request from Caravan And Motorhome Club for the operation of a certified exempted camping and caravan site under paragraph 4 of the first schedule, Caravan Sites and Control of Development Act, 1960 at Brassknocker Basin, Limpley Stoke, near Bath. BA2 7JD</p> <p>PLANNING APPEALS - None</p> <p>ENFORCEMENT UPDATE - None</p> <p>Other Planning Matters to Report</p> <p>New Local Plan Options consultation 12th February to 16th April. Noted</p>	<p>Planning Applications Received</p> <p>24/00949/FUL - Combe Hill House, Brassknocker Hill, Monkton Combe, Bath BA2 7HU - Repair and alteration to the former Coach House and Stables in the grounds of Combe Hill House. Alterations include replacing internal stairs, construction of new entrance lobbies, internal insulation and new timber windows, and alterations to internal walls and openings. No Comment</p> <p>24/00950/LBA - Combe Hill House, Brassknocker Hill, Monkton Combe, Bath BA2 7HU - Repair and alteration to the former Coach House and Stables in the grounds of Combe Hill House. Alterations include replacing internal stairs, construction of new entrance lobbies, internal insulation and new timber windows, and alterations to internal walls and openings. 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<p>8</p> <p>157</p> <p>158</p> <p>159</p>	<p>Highways and Footpaths.</p> <p>Temporary Closure of Public Bridleway BA16/18, Mill Lane, Monkton Combe - Although the closure notices are still in place there is nothing to stop walkers (or anyone else) crossing the bridge if they ignore them. The Chair is continuing to follow up on the matter of the repair with B&NES PROW.</p> <p>Brassknocker Hill Speed Limits and Weight Restrictions – Cllr. Charles Carr has discussed this with Ward Cllr. Fiona Gourley, and a group to do a Speedwatch should be set up, led by the Parish Council, and Cllr. Charles Carr has contacted the appropriate Officer.</p> <p>Shaft Road - Tarmac drive extension protruding into road – B&NES Highways are now aware of this issue and have contacted the homeowner. The works that have taken place are unauthorised. The homeowner is working with us to revise the works, the first submission has been found to be unacceptable and we are awaiting a revised design submission. The homeowner is receptive and eager to work with B&NES Highways to resolve this issue to everyone’s satisfaction.</p>	<p>Highways and Footpaths.</p> <p>Temporary Closure of Public Bridleway BA16/18, Mill Lane, Monkton Combe - Although the closure notices are still in place there is nothing to stop walkers (or anyone else) crossing the bridge if they ignore them. The Chair is continuing to follow up on the matter of the repair with B&NES PROW.</p> <p>Brassknocker Hill Speed Limits and Weight Restrictions – Cllr. Charles Carr has discussed this with Ward Cllr. Fiona Gourley, and a group to do a Speedwatch should be set up, led by the Parish Council, and Cllr. Charles Carr has contacted the appropriate Officer.</p> <p>Shaft Road - Tarmac drive extension protruding into road – B&NES Highways are now aware of this issue and have contacted the homeowner. The works that have taken place are unauthorised. The homeowner is working with us to revise the works, the first submission has been found to be unacceptable and we are awaiting a revised design submission. The homeowner is receptive and eager to work with B&NES Highways to resolve this issue to everyone’s satisfaction.</p>

	<p>160 Tucking Mill Toads - Tucking Mill Lane – Signage provided by B&NES Highways for the 6 week migratory and appears to have been successful. There was one unpleasant incident, but other than this the project appears to be effective. Signage is still in place as the period of the project is from dusk to midnight for the migratory period from Monday 12th February to Sunday 24th March. We await any feedback from the group once the period is complete.</p> <p>161 Metal fence on Church Drung – This has now been repaired by the owner.</p> <p>162 Combe Down Allotments – The Chair continues to liaise with the organisers of the protest against the termination of the lease of these allotments to B&NES Council. Monkton Combe Parish Council holds the position that if these allotments are to be closed then alternatives nearby must be provided.</p>
9	<p>Reports</p> <p>163 PARISH LIAISON MEETING – The next meeting is postponed to 26th June 2024.</p> <p>164 Bath Preservation Trust – There have been no meetings recently.</p> <p>165 School – The Chair will circulate the Minutes of the meeting held on 22nd March. It was reported that Becki McKinlay has left the School, and Oliver Lynn has now taken over the role.</p>
10	<p>Correspondence Received</p> <p>166 Portrait of HM The King is available to town, Parish and Community councils - The Clerk was asked to order a Portrait by the deadline of Thursday 28th March 2024.</p> <p>167 D - Day 80th Anniversary 6th June 2024 – It was agreed that no event would be organised.</p> <p>168 Creating Age-Friendly Communities in B&NES - Noted</p> <p>169 B&NES Parish and Town Nature _ Action Plans: Guidance for Parish and Town Councils, and West of England Rural Fund – Reminder - Noted</p>
11	<p>Other matters to report</p> <p>170 Bus 94 Service Update – Report on the future of the 94 Bus 94 Service. Ward Cllr. Fiona Gourley reported that B&NES Council have come to an agreement with WECA for alternative funding of the service, so it will continue for another year, when it will come up for review. It is therefore important that it is used, and it was agreed the Monkton Combe Parish Council, with Freshford PC and the School would publicise and promote it. It was further agreed that an appropriate article would be place in the Village Newsletter, together with the timetable.</p> <p>171 The Ward Councillors and Councils are no longer considering a WestLink bid, and potential improvements have been made by making the Zones smaller and directing users to a scheduled bus service if available.</p> <p>172 It was also reported that the D1 and D2 timetables have been revised, and it is therefore important to report incidents where people are left at a Bus Stop.</p>
12	<p>173 Date of Next Meetings</p> <p>The Following Dates were confirmed, all at 7:00 p.m.</p> <p>Tuesday 16th April 2024 at 7:30 p.m. – Annual Parish Meeting It is expected that PCSO Louise Jones will attend or provide a report, And that Chantal Young - Village Agent – West of England Rural Network will attend.</p> <p>Tuesday 14th May 2024 at 7:00 p.m. – Annual Parish Council Meeting</p>
13	<p>174 EA/2022/0254; Monkton Combe Parish Council vs Information Commissioner (ICO Case Reference: IC-160435-H5M4). The Clerk reported nothing further.</p> <p>The meeting Closed at 21:12</p>