RFO REPORT – 26th March 2024

MONKTON COMBE PARISH COUNCIL	Receipt and Payment Analysis as at :-			01/03/2024
		Budget	Actual	Variation
	Note	2023/24	to date	from budget
RECEIPTS				
Precept		12236	12236	0
B&NES Agency Services (Footpath Scheme)		212	212	0
Bank Interest MCPC		60	238	178
Bank Interest Miss Davies		70	240	170
VAT Refund		100	248	148
Grants for Village Repairs		0	0	0
Other Grants		0	0	0
Other Income		0	318	318
	TOTAL RECEIPTS	12678	13492	814
PAYMENTS (Ex VAT)	1			
Agency Services				
Village Cleaning		4220	4240	20
Gardening MCPC / Footpath scheme		450	380	-70
	Sub-total	4670	4620	-50
Gardening Miss Davies		130	225	95
Public Lighting (St Michaels Gate)		25	0	-25
	Sub-total	155	225	70
General Administration				
Postage, stationery, printing etc.		200	134	-66
Councillors Exps / Hall Hire		10	0	-10
Insurance		400	428	28
Playground Safety Check		70	75	5
Clerk Remuneration		4157	4166	9
Audit and Bank Fees		150	125	-25
Village Hall Hire		0	100	100
ALCA		85	77	-8
SLCC		70	63	-7
Data Protection Act		35	0	-35
Publications and books		50	0	-50
Training etc.		80	80	0
	Sub-total	5307	5248	-59
S137 Payments				
BPT		0	40	40
CPRE		40	0	-40
	Sub-total	40	40	0
Other Non-recurring Items				
Parish Works (Repairs & Replacements)		1000	324	-676
Other Works		500	0	-500
Grants		0	0	0
E-mail & website service		60	50	-10
Other Expenditure & expenses		50	0	-50
		1610	374	-1236
	TOTAL PAYMENTS	11782	10508	-1274
Excess of Income over Expenditure		896	2984	2088
Reclaimable VAT		90	195.06	
Total Gross Payments		11872	10702.62	
Note 1. Payments exclude VAT unless it cannot be re-claimed.				

Councillor …….. Clerk ……..

Print Name: **Mr. G. Davis**

Dated: **26/03/2023**

RFO REPORT – 26th March 2024

BANK RECONCILIATION

Financial Year Ending 31st March 2024

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on **20th March**

Balances as per Bank Statements as at 01/03/2024				
Current Account Metro Bank			377.28	
Business Savings Account Metro Bank			4,056.05	
Deposit Account Bath Building Society			9,556.64	
Deposit Account Bath Building Society - Miss Davis			12,034.99	
				26,024.96
LESS Un-presented cheques: (inc. VAT)				
120PH00292285241 1	HMRC	Month 11 Paye	69.60	
Sub Total				69.60
PLUS Unpresented Credits				
Sub Total				0.00
Net Balance as at 1st March 2024				**25,955.36**
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-				
CASH BOOK				
Opening Balance 01/04/2023				
Current Account Metro Bank			496.64	
Business Savings Account Metro Bank			1,508.01	
Deposit Account Bath Building Society			9,366.34	
Deposit Account Bath Building Society - Miss Davis			11,795.35	
				23,166.34
Plus Receipts in the year				13,491.64
				36,657.98
Less Payments in the year				10,702.62
Closing Balance per cash book (receipts and payments book) on 01/03/2024				**25,955.36**

RFO REPORT – 26th March 2024

1. **Bank Mandate and Account Access –** Cllr. Penny Tranter to confirm if she has Metro Bank online access.
2. **The Signatories for Bath Building Society.** Has now been updated. The signatories are now the Chair Mr. Des Wighton, the Clerk Mr. Geoffrey Davis, Mr. Lyn Alvis, Mrs. Penelope Tranter. All previous signatories have been removed, and Bath Building Society do not have Mr. Michael Wareham as a signatory.

Receipts since meeting on 23rd January 2024

16	HMRC	VAT Reclaim 2023	£247.77
17	Metro Bank	Interest	£5.11
18	Metro Bank	Interest	£4.10

Payments approved as standing payments or at meeting on 23rd January 2024 which have now been made.

MCPCJan24	Mr G Davis	Parish Clerk 31/12/23 to 27/1/24	278.16
MCPCVlgeClnjan	Ian Croker	Village Cleaning January 2024	384.15
120PH002922852410	HMRC	Month 10 Paye	69.60
SIN056844	Fenland leisure Ltd	Playground Surface Cleaner	45.60
MCPCJan24	Mr G Davis	Parish Clerk 31/12/23 to 27/1/24	278.16
MCPCVlgeClnFeb	Ian Croker	Village Cleaning February 2024	384.15
120PH002922852411	HMRC	Month 11 Paye	69.60

Payments for Approval at Meeting on 26th March 2024

None

Councillor …….. Clerk ……..

Print Name: **Mr. G. Davis**

Dated: **26/03/2024**