CLERK'S REPORT – 4th July 2023

Confidential Matters – Agenda Item 3

The Parish Council resolves to exclude the Public and Press for Agenda Items 19 as publicity would be .prejudicial to the public interest, and the items are confidential.

Parish Matters and Works – Agenda Item 6

Parish Councillor Responsibilities – To Agree – Currently Listed on Website as:-

- **Chairman – Des Wighton -** Planning Applications, policy and consultation, Parish Plan, Village Hall liaison, Village Hall Car Park and Garden, Village Playground – health safety and maintenance, Village Lock-up, Mill Lane Phone Box
- **Vice Chairman – Mike Wareham -** Gullies and Drainage, Bus Shelter, Planning, ALCA Representative,
- **Councillor – Lyn Alvis -** Neighbourhood Watch, Bath Preservation Trust Representative, B&NES Parishes liaison, Village Bus Service; Village Sweeper Truck
- **Councillor – James Bradby -** Church liaison, Village Signs – footpaths, roads etc., Footpaths and Bridleways Rights of Access and Stiles, and Hedgerows and Verges, Planning
- **Councillor – Adelle Brenner -** Road Safety, Public Seating and benches, and School Liaison
- **Councillor – Charles Carr -** Road Safety, Roads and Highways
- **Councillor – Penny Tranter -** Footpaths and Bridleways, Rights of Access and Stiles, and Hedgerows and Verges
- **Clerk – Geoff Davis -** Proper Officer, Responsible Financial Officer (RFO) for MCPC, Parish Notice Boards and Communication

Equipment and Facilities – Checks by Councillors to report

- **Village Playground –** Report on Annual Inspection expected
- **Neighbourhood Watch** – Any Report
- **Lockup** – Any Report
- **Miss Davis Garden** – Any Report
- **Website and IT Upgrade** – Links to/from Village website
- **Village Hall** – Replacement Windows – Any further Report

Highways and Footpaths – Agenda Item 8

Brassknocker Hill Speed Limits and Weight Restrictions – Charles Carr to report.
Tucking Mill Toads – Deferred to September Meeting

Correspondence Received – Agenda Item 10

Community Resilience Day September 28th 2023 – Invitation to attend – One representative
D - Day 80th Anniversary 6th June 2024 – Consideration of what the parish may wish to do.

Other Matters to Report – Agenda Item 11

Bus 94 Service Update – Report on the future of the 94 Bus 94 Service.
Canal and River Trust – Removal of Dog Bins – July 2023. – To note the removal of this service from the towpath location.

Dates for Future Meetings – Agenda Item 12

To agree dates for the coming year. Suggested Dates below.
I have used Tuesday for all, as the Village Hall is free on Tuesdays, but an alternative day of the week could be agreed, for example the Village Hall is also free on a Wednesday.
Tuesday 26th September 2023
Tuesday 28th November 2023
Tuesday 23rd January 2024 – Budget and Precept
Tuesday 26th March 2024
Tuesday 16th April 2024 – Annual Parish Meeting
Tuesday 14th May 2024 – Annual Parish Council Meeting

EA/2022/0254; Monkton Combe Parish Council vs Information Commissioner (ICO Case Reference: IC-160435-H5M4).– Agenda Item 14

The Clerk will provide a Confidential Report on the current position.