CLERK'S REPORT – 15th May 2023

Confidential Matters – Agenda Item 5
The Parish Council resolves to exclude the Public and Press for Agenda Items 19 as publicity would be .prejudicial to the public interest, and the items are confidential.

Standard Annual Parish Council Meeting Matters – Agenda Items 1- 11
All of these items proceed in the normal manner, as usual, led by the Clerk.
For the Auditors report there is also the **approval of his invoice.**
Review and Adoption of Parish Documents – There will be revised documents to approve and adopt following comments in the Internal Auditors report.
Section 137 Subscriptions – VPA has ceased. CPRE never managed to implement the revised Direct Debit and so if we wish to continue we will need to re-subscribe. However, their subscription has increased (from £35) to £60. So you may wish to review if this represent value for your electors.
Councillors Expenses – The Clerk will confirm your completion or complete the form with you. It is a legal requirement that a return is made even if zero.
Declarations of Members Interest – The Clerk will confirm there are no changes to your Declarations or take amendments, and then obtain a signature dated as at the Meeting, so up to-date Declarations are made on the Website.

Parish Matters and Works – Agenda Item 12
Village Playground – Report on Annual Inspection if available
Neighbourhood Watch – Any Report
Lockup – Any Report
Miss Davis Garden – Any Report
Website and IT Upgrade – To consider Internal Audit comments
Village Hall – Replacement Windows – Any further Report

Highways and Footpaths – Agenda Item 14
Tucking Mill Toads – To give a final view on any TTRO.

Other Matters to Report – Agenda Item 17
Bus 94 Service Update – Comments received on introduction of the DRT and on no response as yet from Wiltshire CC on the Bus 94 Service.

Dates for Future Meetings – Agenda Item 18
To agree dates for the coming year.
Firstly to agree the best available time and day of the week.
Consequent on the Change to Standing Orders, that matters can be dealt with via e-mail, and then Minuted at the next Parish Council meeting there is no requirement to meet every 2 months. **However, that does require that Councillors are responsive to their e-mail stream.** Those meetings highlighted in bold are a statutory requirement, as are at least **TWO** others. i.e. a minimum of four, plus the Annual Parish Meeting. So for example, the July Meeting often struggles to be quorate, so you could agree to NOT have that one, but you cannot agree to not have two consecutively.
So to agree dates, or not, for:-
July 2023
September 2023
November 2023
January 2024 – Budget and Precept
March 2024
April 2024 – Annual Parish Meeting
May 2024 – Annual Parish Council Meeting

EA/2022/0254; Monkton Combe Parish Council vs Information Commissioner (ICO Case Reference: IC-160435-H5M4).– Agenda Item 14
The Clerk will provide a Confidential Report on the current position.