

RFO REPORT – 11th September 2017

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-			02/09/2017
			Note	Budget 2016/17	Actual to date	Variation from budget
RECEIPTS						
Precept				6268	3134	-3134
Local Council Tax Support Grant				50	25	-25
B&NES Agency Services (Village Cleaning)				3200	3199	-1
B&NES Agency Services (Footpath Scheme)				230	227	-3
Bank Interest MCPC				20	0	-20
Bank Interest Miss Davies				90	0	-90
VAT Refund				120	0	-120
Grants for Village Repairs				0	0	0
Other Grants				0	0	0
Other Income				0	0	0
TOTAL RECEIPTS				9978	6584	-3394
PAYMENTS (Ex VAT)			1			
Agency Services						
Village Cleaning				3100	1522	-1578
Gardening MCPC / Footpath scheme				350	180	-170
Sub-total				3450	1702	-1748
Gardening Miss Davies				200	45	-155
Public Lighting (St Michaels Gate)				25	0	-25
Sub-total				225	45	-180
General Administration						
Postage, stationery, printing etc.				150	20	-130
Councillors Expenses				30	0	-30
Insurance				275	280	5
Playground Safety Check				100	0	-100
Clerk Remuneration				2800	1124	-1676
Audit Fees				180	80	-100
ALCA				60	0	-60
SLCC				50	44	-6
Data Protection Act				35	0	-35
Publications and books				50	0	-50
Training etc.				50	0	-50
Sub-total				3780	1548	-2232
S137 Payments						
VPA				100	100	0
CPRE				40	36	-4
Sub-total				140	136	-4
Other Non-recurring Items						
Parish Works (Repairs & Replacements)				500	0	-500
Other Works				200	0	-200
Grants				0	0	0
E-mail & website service				60	0	-60
Other Expenditure & expenses				50	1	-49
TOTAL PAYMENTS				8405	3432	-4972.55
Excess of Income over Expenditure				1573	3152	1579
Reclaimable VAT				200	4.00	
Total Gross Payments				8605	3436.45	
Note 1. Payments exclude VAT unless it cannot be re-claimed.						

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated

RFO REPORT – 11th September 2017

BANK RECONCILIATION
Financial Year Ending 31st March 2018

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
9th September 2017

Balances as per Bank Statements as at 02/09/2017		
Current Account HSBC	10,635.19	
Deposit Account Bath Building Society	3,136.88	
Deposit Account Bath Building Society - Miss Davies	12,665.29	
		26,437.36
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 2nd September 2017		26,437.36
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2017		
Current Account HSBC	7,487.17	
Deposit Account Bath Building Society	3,136.88	
Deposit Account Bath Building Society - Miss Davies	12,665.29	
		23,289.34
Plus Receipts in the year		6,584.47
		29,873.81
Less Payments in the year		3,436.45
Closing Balance per cash book (receipts and payments book) on 02/09/2017		26,437.36

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated

RFO REPORT – 11th September 2017

- 1. Audit** – The Annual Audit and Return has now been concluded by Grant Thornton without comment.

Receipts since meeting on 17th July 2017.

NONE

Payments approved as standing payments or at meeting on 17th July 2017 which have now been made.

SO-JULY	Ian Croker	Village Cleaning	253.67
20:41:29	Jeff Avis Gdn Svces	Car Park and Miss Davies Garden	75.00
13:59:15	Mr. G. Davis	Parish Clerk 25/6 - 29/7/17	214.12
20:45:01	HMRC	Month 4 Paye	53.60
SO-AUG	Ian Croker	Village Cleaning	253.67
DD-CPRE	CPRE	Annual Subscription 2017	36.00
19:23:05	Mr. G. Davis	Parish Clerk 30/7 - 26/8/17	171.38
19:24:47	HMRC	Month 5 Paye	42.80
SO-SEPT	Ian Croker	Village Cleaning	253.67

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated