

RFO REPORT – 1st January 2017

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-				01/01/2017		
						Budget 2016/17	Actual to date	Variation from budget	
				Note					
RECEIPTS									
Precept						6450	6450	0	
Local Council Tax Support Grant						90	90	0	
B&NES Agency Services (Village Cleaning)						3050	2352	-698	
B&NES Agency Services (Footpath Scheme)						230	225	-5	
Bank Interest MCPC						40	17	-23	
Bank Interest Miss Davies						100	68	-32	
VAT Refund						550	110	-440	
Grants for Village Repairs						0	0	0	
Other Grants						0	0	0	
Other Income						0	0	0	
						TOTAL RECEIPTS	10510	9311	-1199
PAYMENTS (Ex VAT)									
				1					
Agency Services									
Village Cleaning						3100	2283	-817	
Gardening MCPC / Footpath scheme						350	300	-50	
						Sub-total	3450	2583	-867
Gardening Miss Davies						200	75	-125	
Public Lighting (St Michaels Gate)						50	25	-25	
						Sub-total	250	100	-150
General Administration									
Postage, stationery, printing etc.						150	360	210	
Councillors Expenses						30	6	-24	
Insurance						265	274	9	
Playground Safety Check						200	0	-200	
Clerk Remuneration						2850	2265	-585	
Audit Fees						200	180	-20	
ALCA						60	0	-60	
SLCC						55	48	-7	
Data Protection Act						35	0	-35	
Publications and books						50	0	-50	
Training etc.						50	0	-50	
						Sub-total	3945	3133	-812
S137 Payments									
VPA						100	100	0	
CPRE						40	36	-4	
						Sub-total	140	136	-4
Other Non-recurring Items									
Parish Works (Repairs & Replacements)						500	36	-464	
Other Works						200	50	-150	
Grants						100	0	-100	
E-mail & website service						60	0	-60	
Other Expenditure & expenses						50	50	0	
						910	136	-774	
						TOTAL PAYMENTS	8695	6088.08	-2606.92
Excess of Income over Expenditure						1815	3223	1408	
Reclaimable VAT						450	119		
Total Gross Payments						9145	6206.72		
Note 1. Payments exclude VAT unless it cannot be re-claimed.									

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated

RFO REPORT – 1st January 2017

BANK RECONCILIATION
Financial Year Ending 31st March 2016

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
7th January 2017

Balances as per Bank Statements as at 02/01/2017		
Current Account HSBC	8,513.32	
Deposit Account Bath Building Society	3,136.88	
Deposit Account Bath Building Society - Miss Davies	12,665.29	
		<u>24,315.49</u>
LESS Un-presented cheques: (inc. VAT)		
SO-Jan Ian Croker Village Cleaning	253.67	
		<u>253.67</u>
PLUS Unpresented Credits		
		<u>0.00</u>
Sub Total		253.67
		<u>0.00</u>
Net Balance as at 2nd January 2017		<u>24,061.82</u>
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2016		
Current Account HSBC	5,239.71	
Deposit Account Bath Building Society	3,120.06	
Deposit Account Bath Building Society - Miss Davies	12,597.37	
		<u>20,957.14</u>
Plus Receipts in the year		<u>9,311.40</u>
		<u>30,268.54</u>
Less Payments in the year		<u>6,206.72</u>
Closing Balance per cash book (receipts and payments book) on 02/01/2017		<u>24,061.82</u>

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated

RFO REPORT – 1st January 2017

1. A Payment of £25 has been made for the contribution towards the electricity for keeping the church light on.
2. The clerk has asked Peter Bossom to send an invoice for a contribution of £50 towards the cost of the Village Newsletter, but this has not been received to-date.

Receipts since meeting on 14th November 2016.			
12	B&NES Council	Agency Services November 2016	£261.33
13	B&NES Council	Agency Services December 2016	£261.33
14	Bath Building Soc.	Interest MCPC Miss Davies Account	£67.92
15	Bath Building Soc.	Interest MCPC Account	£16.82

Payments approved as standing payments or at meeting on 14th November 2016 which have now been made.			
15:58:14	Paul Tayler Contracting	Hedgecutting around finger post	60.00
14:45:38	Mr. G. Davis	Parish Clerk 30/10 - 26/11/2016	171.38
14:47:07	HMRC	Month 8 PAYE	42.80
SO-Dec	Ian Croker	Village Cleaning	253.67
16:30:47	St Michaels Church	Contirb to Church Light 2015-16	25.00
16:32:45	Mr. G. Davis	Parish Clerk 27/11 - 31/12/2016	214.12
16:34:25	HMRC	Month 9 PAYE	53.60
SO-Jan	Ian Croker	Village Cleaning	253.67

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated