

RFO REPORT – 1st November 2016

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-				01/11/2016	
				Note	Budget 2016/17	Actual to date	Variation from budget	
RECEIPTS								
Precept					6450	6450	0	
Local Council Tax Support Grant					90	90	0	
B&NES Agency Services (Village Cleaning)					3050	1829	-1221	
B&NES Agency Services (Footpath Scheme)					230	225	-5	
Bank Interest MCPC					40	0	-40	
Bank Interest Miss Davies					100	0	-100	
VAT Refund					550	110	-440	
Grants for Village Repairs					0	0	0	
Other Grants					0	0	0	
Other Income					0	0	0	
					TOTAL RECEIPTS	10510	8704	-1806
PAYMENTS (Ex VAT)								
				1				
Agency Services								
Village Cleaning					3100	1776	-1324	
Gardening MCPC / Footpath scheme					350	300	-50	
					Sub-total	3450	2076	-1374
Gardening Miss Davies					200	75	-125	
Public Lighting (St Michaels Gate)					50	0	-50	
					Sub-total	250	75	-175
General Administration								
Postage, stationery, printing etc.					150	360	210	
Councillors Expenses					30	6	-24	
Insurance					265	274	9	
Playground Safety Check					200	0	-200	
Clerk Remuneration					2850	1783	-1067	
Audit Fees					200	180	-20	
ALCA					60	0	-60	
SLCC					55	48	-7	
Data Protection Act					35	0	-35	
Publications and books					50	0	-50	
Training etc.					50	0	-50	
					Sub-total	3945	2651	-1294
S137 Payments								
VPA					100	100	0	
CPRE					40	36	-4	
					Sub-total	140	136	-4
Other Non-recurring Items								
Parish Works (Repairs & Replacements)					500	36	-464	
Other Works					200	0	-200	
Grants					100	0	-100	
E-mail & website service					60	0	-60	
Other Expenditure & expenses					50	50	0	
					910	86	-824	
					TOTAL PAYMENTS	8695	5023.84	-3671.16
Excess of Income over Expenditure					1815	3680	1865	
Reclaimable VAT					450	109		
Total Gross Payments					9145	5132.48		
Note 1. Payments exclude VAT unless it cannot be re-claimed.								

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated

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BANK RECONCILIATION
Financial Year Ending 31st March 2016

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
7th November 2016

Balances as per Bank Statements as at 01/11/2016		
Current Account HSBC	8,811.23	
Deposit Account Bath Building Society	3,120.06	
Deposit Account Bath Building Society - Miss Davies	12,597.37	
		24,528.66
LESS Un-presented cheques: (inc. VAT)		
Sub Total		0.00
PLUS Unpresented Credits		
Sub Total		0.00
Net Balance as at 2nd November 2016		24,528.66
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-		
CASH BOOK		
Opening Balance 01/04/2016		
Current Account HSBC	5,239.71	
Deposit Account Bath Building Society	3,120.06	
Deposit Account Bath Building Society - Miss Davies	12,597.37	
		20,957.14
Plus Receipts in the year		8,704.00
		29,661.14
Less Payments in the year		5,132.48
Closing Balance per cash book (receipts and payments book) on 02/11/2016		24,528.66

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1. The 2nd and final Precept and Local Council Support Grant Payment has been received. Agency Service payments are the only further receipts for the current year.

Receipts since meeting on 12th September 2016.

9	B&NES Council	Agency Services September 2016	£261.33
10a	B&NES Council	Precept	£3,225.00
10b	B&NES Council	Local Council Support Grant	£45.00
11	B&NES Council	Agency Services October 2016	£261.33

Payments approved as standing payments or at meeting on 12th September 2016 which have now been made.

14:27:44	Jeff Avis	Car Park and Miss Davies Garden	75.00
14:29:35	D Wighton	Expenses 240916 Car Park signs	42.78
14:36:13	Mr. G. Davis	Parish Clerk 28/8 - 30/09/2016	214.12
14:34:06	Grant Thornton	External Audit Fee	120.00
14:37:49	HMRC	Month 6 PAYE	53.60
SO-Oct	Ian Croker	Village Cleaning	253.67
11:40:03	G Davis	Expenses - Printer paper	12.50
11:42:32	Swan Mngmnt Svces	Website Renewal 2016-17	60.00
19:41:42	Jeff Avis	Car Park and Miss Davies Garden	75.00
19:44:07	Mr. G. Davis	Parish Clerk 31/7 - 27/08/2016	171.38
19:48:08	HMRC	Month 5 PAYE	42.80
SO-Nov	Ian Croker	Village Cleaning	253.67

Councillor

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