

RFO REPORT – 1st September 2016

MONKTON COMBE PARISH COUNCIL			Receipt and Payment Analysis as at :-				01/09/2016	
						Budget	Actual	Variation
				Note		2016/17	to date	from budget
RECEIPTS								
Precept						6450	3225	-3225
Local Council Tax Support Grant						90	45	-45
B&NES Agency Services (Village Cleaning)						3050	1307	-1743
B&NES Agency Services (Footpath Scheme)						230	225	-5
Bank Interest MCPC						40	0	-40
Bank Interest Miss Davies						100	0	-100
VAT Refund						550	110	-440
Grants for Village Repairs						0	0	0
Other Grants						0	0	0
Other Income						0	0	0
					TOTAL RECEIPTS	10510	4911	-5599
PAYMENTS (Ex VAT)								
				1				
Agency Services								
Village Cleaning						3100	1268	-1832
Gardening MCPC / Footpath scheme						350	180	-170
					Sub-total	3450	1448	-2002
Gardening Miss Davies						200	45	-155
Public Lighting (St Michaels Gate)						50	0	-50
					Sub-total	250	45	-205
General Administration								
Postage, stationery, printing etc.						150	350	200
Councillors Expenses						30	6	-24
Insurance						265	274	9
Playground Safety Check						200	0	-200
Clerk Remuneration						2850	1301	-1549
Audit Fees						200	80	-120
ALCA						60	0	-60
SLCC						55	48	-7
Data Protection Act						35	0	-35
Publications and books						50	0	-50
Training etc.						50	0	-50
					Sub-total	3945	2059	-1886
S137 Payments								
VPA						100	100	0
CPRE						40	36	-4
					Sub-total	140	136	-4
Other Non-recurring Items								
Parish Works (Repairs & Replacements)						500	0	-500
Other Works						200	0	-200
Grants						100	0	-100
E-mail & website service						60	0	-60
Other Expenditure & expenses						50	0	-50
						910	0	-910
					TOTAL PAYMENTS	8695	3688.2	-5006.8
Excess of Income over Expenditure						1815	1223	592
Reclaimable VAT						450	70	
Total Gross Payments						9145	3757.96	
Note 1. Payments exclude VAT unless it cannot be re-claimed.								

Councillor

Clerk

Print Name:

Mr. G. Davis

Dated

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**BANK RECONCILIATION
Financial Year Ending 31st March 2016**

Prepared by **Mr. Geoffrey Davis** Clerk and Responsible Financial Officer on
6th September 2016

Balances as per Bank Statements as at 01/09/2016	
Current Account HSBC	6,393.09
Deposit Account Bath Building Society	3,120.06
Deposit Account Bath Building Society - Miss Davies	12,597.37
	<hr/> 22,110.52
LESS Un-presented cheques: (inc. VAT)	
Sub Total	0.00
PLUS Unpresented Credits	
Sub Total	0.00
Net Balance as at 2nd September 2016	<hr/> 22,110.52
The net balance reconciles to the Cash Book (receipts and payments account) for the year, as follows:-	
CASH BOOK	
Opening Balance 01/04/2016	
Current Account HSBC	5,239.71
Deposit Account Bath Building Society	3,120.06
Deposit Account Bath Building Society - Miss Davies	12,597.37
	<hr/> 20,957.14
Plus Receipts in the year	<hr/> 4,911.34
	<hr/> 25,868.48
Less Payments in the year	<hr/> 3,757.96
Closing Balance per cash book (receipts and payments book) on 02/09/2016	<hr/> 22,110.52

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1. The Audit has now been concluded and the Annual Return sent back to the Council. The External Auditors have made further comments about our valuation of assets. They have told us that the Village Car Park and the Lock-Up should be valued at the nominal value of £1. They are happy with the insurance valuation given to other assets.
They also made comments about procedural matters, simply to the effect that we should do things in a different sequence to be absolutely correct.

Receipts since meeting on 11th July 2016.

6	B&NES Council	Agency Services July 2016	£261.33
7	B&NES Council	Agency Services August 2016	£261.33
8	HMRC	VAT Re-Claim 2015-16	£110.15

Payments approved as standing payments or at meeting on 11th July 2016 which have now been made.

17:50:53	Mr. G. Davis	Parish Clerk 26/6 - 30/7/2016	214.32
15:17:41	Mr. L. Alvis	Petrol Expenses	6.00
15:19:37	Jeff Avis	Car Park and Miss Davies Garden	75.00
17:54:08	HMRC	Month 4 PAYE	53.40
SO-Aug	Ian Croker	Village Cleaning	253.67
DD-CPRE	CPRE	Membership Renewal 2016-17	36.00
10:35:11	Mr. G. Davis	Parish Clerk 31/7 - 27/08/2016	270.06
10:36:47	HMRC	Month 5 PAYE	67.60
SO-Sept	Ian Croker	Village Cleaning	253.67

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